

**The Winterbournes Neighbourhood Plan Steering Group (NPSG)  
Minutes of the 39th meeting held on 27 November 2017**

**Attendance:** Andrew Argyle (AA) Chair, Charlie Bruce-White (CB-W), Barry Lake (BL), Chris Campbell-Jones (CCJ), Richard Folkes (RF), Maureen Atkinson (M) and Dan Steadman (DS).

1. **Chairman's remarks.** The Chairman was joined by NPSG members in thanking RF for hosting the NPSG over 2017.
2. **Apologies received from:** Peter Biggins, Mervyn Pannet and Gaenor Noakes.
3. **Minutes of the last meeting.** The minutes of the last meeting (38th) held on 23 October 2017 were accepted and approved.
4. **Matters arising.** None.
5. **NP Update.** On the subject of the NP Grant, CB-W advised that it had been submitted just after the last NPSG and after three weeks, the Authority (DCLG) had responded by questioning the day rate that had been quoted by the independent conservation consultant. However a grant in the full sum had now been approved at £2953, although the formal notification letter had yet to be received by CB-W. It was agreed by the NPSG that it would instruct 'Elaine Milton Heritage and Planning' to inspect the two proposed Portway housing sites and the proposed Glebe Hall housing site and advise on their likely impact on the Conservation Area for the purposes of SEA screening – working to a budget for fees of £1200 + VAT. Payment would be made by the Parish Council direct to Elaine Milton Heritage & Planning Ltd (EMHP) on acceptance of the contract deliverable.
6. **Planning Applications.**
  - Black Horse Lane (16/10998/FUL). Remains under consideration.
  - Rose Farm (17/02198/OUT). Notification has been received that the Southern Area Planning Committee will make a decision on this planning application on 14 December, 2017.
8. **Other NPs.** No new issues to discuss.
9. **AOB** None, other than dates for the next NPSG meetings.

Next Meetings:

Monday, 15 January 2018

Monday, 19 February 2018

Monday, 26 March 2018