

**The Winterbournes Neighbourhood Plan Steering Group (NPSG)  
Minutes of the 43rd meeting held on 23 April, 2018**

**Attendance:** Andrew Argyle (AA) Chair, Charlie Bruce-White (CB-W), Chris Campbell-Jones (CCJ), Maureen Atkinson (MA) and Mervyn Pannet (MP).

1. **Chairman's remarks.** AA asked for the minutes to record his thanks to RF for allowing the SG to continue to use his outbuilding in his absence for NPSG meetings.
2. **Apologies received from:** Dan Steadman (DS), Richard Folkes (RF), Barry Lake (BL) and Peter Biggins (PB)
3. **Minutes of the last meeting.** The minutes of the last meeting (42nd) held on 26 March 2018 were accepted and approved.
4. **Matters arising.** None.
5. **Correspondence.** None.
6. **NP Update.** CB-W confirmed that it was the end of the grant period and so he has had to complete a return for the Council detailing the expenditure in the period (£2065). He will need to apply for subsequent grants, including that for the SEA for which he had undertaken a tendering exercise. Three companies had been invited and two had responded. Enfusion had offered the most competitively priced and technically acceptable tender at £4,375 (Ex VAT) whilst Lepus's offer was of a lesser standard and more expensive at £5,176 (Ex VAT). CB-W would explore the possibility of the company presenting their findings to the NPSG once the work is complete. It was, in any case, likely to be a collaborative process where the work is carried out against an established framework, so the opportunity to meet with the company will present itself when the work is in progress. The SG members at the meeting (and DS who had provided his endorsement by email) agreed to go forward with Enfusion. CB-W agreed to take the necessary steps to secure the additional grant funding required and give notice to Enfusion that on receipt of the funding, the company would be contracted to produce the SEA.

**6. Planning Applications.**

- Black Horse Lane (16/10998/FUL). Remains under consideration.
- Little Lease (18/00006/FUL). Demolition of existing property and out buildings and replacement by a single dwelling. Issue over ownership of the footpath outside the house to be resolved before further consideration of the application.
- Bourne Beeches, Hurdcott (18/01396/FUL. Application approved with minor conditions.

8. **Other NPs.** No new issues to discuss.

9. **AOB** MP advised that he would be abroad for some time and although he would not be able to attend the next meetings, he was available to assist where he could. On the subject of next meetings, much depended on the approval of the grant and so the meeting scheduled for the 21 May could possibly be deferred until such time as Enfusion was contractually engaged to undertake the SEA. The Chairman would keep members of the NPSG informed accordingly.

Next Meetings:

Monday, 21 May 2018 (*under consideration*)

Monday, 18 June 2018