

**The Winterbournes Neighbourhood Plan Steering Group (NPSG)  
Minutes of the 48th meeting held on 21 January 2019**

**Attendance:** Andrew Argyle (AA) Chair, Charlie Bruce-White (CB-W), Chris Campbell-Jones (CCJ), Maureen Atkinson (MA), Barry Lake (BW), Peter Biggins, Mervyn Pannet (MP), Gaenor Noakes (GN) and Richard Folkes (RF).

1. **Chairman's remarks.** AA was happy to report that work on the NP had picked-up considerably since the last meeting.
2. **Apologies received:** None
3. **Minutes of the last meeting.** The minutes (v.3) of the last meeting (47th) held on 26 November 2018 were accepted and approved.
4. **Matters arising.** None.
5. **SEA/NP Updates.** CB-W advised that when the Part 1 Consultation takes place, the SEA will lie alongside the draft NP. An initial draft of the SEA had been received from the consultant but she needs to see a copy of the draft NP before she can complete the final version. CB-W was aiming to provide her with the draft NP before the end of the week so that she would be in a position to issue the SEA in early February.

**ACTION: CB-W**

Turning to the draft NP, CB-W invited members of the NPSG to comment on it and the following observations and recommendations were voiced at the meeting, in the order raised:

- At 1.2, Vision Statement, it was considered that the phrase “family focussed” would be better expressed as “family friendly” as our focus is on all villagers, including singletons. As this suggested amendment would change the wording of the Vision Statement agreed by the parishioners at the outset, it might be necessary to advise them of the change at the next village consultation.
- It was considered that it might be useful, particularly for newcomers to the village, if the NP were to include an introduction providing a brief but comprehensive synopsis of the history of the project. Whilst this would be accomplished by the inclusion of a Consultation Statement in the appendices, a brief introduction in the main body of the NP was recommended by the meeting. AA agreed to draft the introduction and CC-J would produce a draft Consultation Statement for comment.

**ACTION AA and CC-J**

- At 3.3, Number of New Homes, it was agreed that the number of houses proposed (ie 19) should be highlighted in bold font for visual emphasis.
- Land between Glebe Hall and Winterbourne Primary School. Policy 3d states *“including additional tree and hedge planting to screen to the north-east*

*boundary*'. It was agreed that this should refer to north-east and east, given the current hedge boundary to the east.

- At 3.1, Housing Needs, the wording currently states “a minimum of 9 affordable homes”. However, this reference to an actual number is misleading and the wording should be amended to read “the need for affordable homes, etc”. The requirement is for 30% of the total number of dwellings actually built to be ‘affordable’.
- At CH2, Landscape & countryside - Policy 1, there was a concern as to whether or not villagers would understand what was meant by “Notional extent of Winterbourne”. On reflection, it was considered that villagers would understand that this was a device to show that the hamlet of Hurdcott is geographically separated from the Winterbournes.
- At CH6, Infrastructure and Transport, Background, mention of “projects” in the last sentence is misleading and should be replaced with “objectives”. And at Objectives, the last paragraph should actually be a bullet point.
- The editorial team will finesse the final draft NP to ensure the words used are easily understood (eg mitigate) and that Acronyms, are clearly expressed.
- At CH4, Community facilities and services, Objectives, reference to the “Pre-School” should be amended to the “Day Nursery”. CC-J will confirm that the owners of the Post Office and Village Shop are content with the quotation attributed to them regarding their desire for a larger premises in the village.

**ACTION: CC-J**

CB-W advised that the Appendices to the NP should be completed by the end of the week. As for any village photographs needed for the NP, it was suggested Graham Lloyd (ex NPSG Chairman) may be happy to undertake this requirement. On the issue of contacting local landowners likely to be affected by the NP, CB-W would take an action to draft a suitable letter.

**ACTION: CB-W**

**6. NP Consultation.** MP had generated a consultation plan for comment. As a first step, he proposed that the SEA and draft NP, including the Appendices, should be subject to agreement by the NPSG and Parish Council. It is expected that the NP should be available ahead of the Parish Council meeting on 20 Feb 19. As for the consultation itself, it was envisaged that a circular would be delivered by volunteers to all the houses and businesses in the parish, advising that the NP together with the SEA would be available on the website. In addition, information about how to access the documents would be advertised in the village shop, the two village pubs, on public notice boards and, depending on publication dates, the Village Link. Hard copies of the SEA and NP could also be made available in, say, the Glebe Hall at certain times to accommodate those without web access. Once all the comments have been received and any necessary amendments made to the NP, village meetings would be held to present the finished version of the NP. It is anticipated that the village meetings would

take place at the Glebe Hall mid May 2019. CC-J would act as the contact for villagers to raise any issues or comments.

## 7. **Planning Applications.**

- Black Horse Lane (16/10998/FUL). Remains under consideration.
- Rose Farm (18/10112/FUL). The current plan for two houses has been withdrawn on a technicality, but it is very likely that the new application, again for two houses, will be approved.
- Rear of Chesterton, Gomeldon Road (18/09807/FUL). A decision is due by 29<sup>th</sup> Jan 19.

8. **AOB** None.

Next Meetings:

Parish Council Meeting – 20 Feb 19 at 19.30

NPSG – Monday, 25 Feb 19  
Monday, 25 Mar 19